

## BEAVERTOWN BOROUGH COUNCIL MINUTES

August 7, 2018

The Beavertown Borough Council met on Tuesday, August 7, 2018

**ATTENDANCE:** Lori Foor-President, Denny Mallonnee-Vice President, Lucas Bingaman, Linda Snook, Mayor Hollenbach, Phil Walter-Borough Supervisor.

**ABSENT:** Will Kepner, Max Lash, Ron Plummer

**GUESTS:** Jim Emery, CK-Cog, Michelle Bixler, Robin Kauffman

**Meeting called to order at 7:00 p.m.**

### **PLEDGE OF ALLEGIANCE:**

**GUESTS:** Michelle Bixler brought a concern before the council of no longer accepting banner orders. It was discussed that the Borough is awaiting an appeal with Penn Dot regarding the placement of banners on Market Street and that the Borough has agreed to hold all orders until further notice. Robin Kauffman stated she is going to resign from the Revitalization committee. She also asked the council to accept a payment of \$240 from Sheaffers for the banners that needed to be redone. The council voted to accept the payment of \$240 versus the total amount for the banners of \$375. Denny motioned to accept; Linda second, roll call vote—unanimous. The Mayor has also talked to BBT regarding donations toward the flower pots; manager stated he would get back with him.

Jim Emery, CK-Cog reviewed the Property/Fire/Building Safety Code they would like us to adopt. Mr. Emery stated that if there is a section that we do not want to enforce, CK Cog would include a “foot note” under those sections. He advised the council of adopting Chapters 1-7 regarding Property Maintenance and then review the remaining chapters and adopt at a later date if necessary. Mr. Emery stated the Fire Safety would be an added expense for commercial properties. CK Cog has an ordinance already in place if council wished to enact it. Page 2 of Ordinance would need signed as to what sections we will accept or not accept. Current code exempts owner occupied residences from certain ordinances. The code also sets fees and fines. A committee of Lucas Bingaman, Denny Mallonnee and Ron Plummer was established to review the CK Cog Maintenance Program and offer suggestions to the Mayor and Council.

**MINUTES, BILLS AND TREASURER’S REPORT:** There were no July minutes to be approved. Denny motioned to pay the bill as listed; Lucas second, roll call—unanimous. A treasurer’s report was not completed for July.

**OLD BUSINESS:** A back up Secretary is needed to ensure daily functions of the office. It was noted to put a job opening position on the website.

**ATTORNEY’S REPORT:** None

**MAYOR’S REPORT:** Mayor Hollenbach reviewed the Police Report and reported on properties and resident concerns. Mayor Hollenbach requested to increase Police hours due to Hillbilly Fever Days in August. Denny motioned to increase the hours, Lucas second, roll call—unanimous. Mayor Hollenbach asked the council to review Chapter 12 in the Borough Code regarding what bills need to be paid via ordinance, Chapter 13 & 14 Appropriation of funds/budget. Notification was received that BB&T is closing November 1, 2018. Sarah Maneval, Business Manager Susquehanna Community Bank will be at the September meeting to discuss their banks options for new accounts. Mayor Hollenbach stated that Shamokin Dam Mayor is forming a Snyder, Union, Northumberland Mayor’s association.

**BOROUGH SUPERVISOR’S REPORT:** Phil stated that the Authority is purchasing concrete blocks to be placed at the dump site to prevent dumping near the creek. Linda motioned to help pay approx. \$250/half cost of the blocks, Denny second, roll call—unanimous. Phil discussed that Todd Reich may purchase house beside his business (old OIP). He would buy material to put an inlet box between house and business and we would do the labor. Phil mentioned there are trees at Stan Ritter’s, Orange Street & Sassafras street that need addressed. Lucas motioned to purchase 4 tires for the pick up at approx. \$180 per tire, Denny second, roll call—unanimous.

**SECRETARY’S REPORT:** None

**NEW BUSINESS:** It was discussed to put money in budget for a new fax machine that will fax directly via machine versus via computer. A thank you from the War Memorial and Rose Garden was received. Highway Aid Audit will occur August 29, 2018.

**COMMITTEE RPEORT:** Personnel Policy & Paid Time Off policy was handed out to be reviewed by all council.

**MISC:** None

**ADJOURN:** Denny motioned to adjourn; Linda second, roll call—unanimous.

Meeting adjourned at 9:33 p.m.

Submitted 9/11/18.

Lori Foor